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**HEY Skills Board  
2.00pm on 18<sup>th</sup> September 2025  
Ron Dearing University Technical College, Hull**

**Present**

Jayne Adamson (Chair), Councillor Aitken, Paul Britton, Mark Burley, Iain Elliott, David Gent, Beckie Hamnett, Glenn Jenson, Danny Metters, Councillor Tock, and Adrien West.

**In attendance**

Luke Campbell, Teresa Chalmers, Rod Chambers, Andrew Hewett, Chris Howell, Ben Odams and Jayne Wilcox (substitute).

Poppy Young (Democratic Services Officer).

**Apologies**

Laura Botham, Alex Codd, Andy Crossland, David Inness, Lizann Lowson, Rob MacNaught, Michelle Peacock, Mark Rogers, Steve Skelton, Richard Stockton, Susan Weeks, and Claire Watts.

<b>Minute No</b>	<b>Item</b>	<b>Action By/Deadline</b>
<b>31</b>	<b>DECLARATIONS OF INTEREST</b>  No declarations of interest were made in respect of the items that followed below.	
<b>32</b>	<b>MINUTES OF THE MEETING HELD ON THURSDAY 17<sup>TH</sup> JULY 2025</b>  The Democratic Services Officer submitted, for approval, the minutes of the meeting held on 17 <sup>th</sup> July 2025.  <b>Agreed</b> – That the minutes of the meeting held on 17 <sup>th</sup> July 2025 be approved as a true and correct record.	Dorinda Guy
<b>33</b>	<b>HEYCA SKILLS BOARD UPDATE</b>  The Strategic Lead for Skills submitted a report which provided a summary of updates from HEYCA to the Skills Advisory Board.  The Board was informed –	

	<ul style="list-style-type: none"> <li>i. That the development of the Work and Skills Strategy would see a draft developed and shared by the next meeting of the Board in November;</li> <li>ii. that Councillor Ross expressed an interest to attend a future Board meeting as HEYCA Portfolio Holder for Skills, and</li> <li>iii. that there had been no further updates in regard to UK Shared Prosperity Fund (UKSPF) since the last Board meeting, however a report would be brought to the next Board meeting to discuss the potential impact UKSPF could have on the delivery of education and skills support in the region.</li> </ul> <p><b>Agreed –</b></p> <ul style="list-style-type: none"> <li>a. That, the Board note the contents of the report, and</li> <li>b. that Councillor Ross be invited to the next meeting of the Hull and East Yorkshire Skills Board.</li> </ul>	
<p><b>34</b></p>	<p><b>HORIZON SCANNING</b></p> <p>The Employment and Skills Manager submitted a briefing paper which provided the Board with details of new and emerging policy, strategy, research or though pieces relevant to the work of the HEY Skills Board.</p> <p>The Board was informed –</p> <ul style="list-style-type: none"> <li>i. That following recent changes to ministerial appointments, the Secretary of State for Work and Pensions would take over an enlarged Department for Work and Pensions (DWP) which would receive the Department for Education (DfE) skills brief;</li> <li>ii. that Skills England’s assessment of priority skills examined the future direct employment demand across ten key sectors critical to the government’s Industrial Strategy and Plan for Change and identified the education pathways associated with priority occupations in those sectors. The initial assessment provided valuable information to help prioritise where training could most effectively support employment in jobs that were delivering on government and industry priorities, and</li> <li>iii. that Hull City Council and East Riding of Yorkshire Council had worked together to develop proposals to be submitted for the Digital Inclusion Innovation Fund.</li> </ul> <p>The Board discussed the following matters –</p>	

	<ul style="list-style-type: none"> <li>i. The different pieces of work taking place across the Skills Board needed to connect across the Skills Portfolio for the Combined Authority, and</li> <li>ii. The Mayor would continue to work closely with the Board to ensure collaborative working across the Skills Board.</li> </ul> <p><b>Agreed</b> – That the Board note the contents of the briefing paper.</p>	
<p><b>35</b></p>	<p><b>LOCAL GROWTH PLAN DEVELOPMENT</b></p> <p>The Strategic Lead for Skills submitted a report to the Board which outlined the overall approach and current activity to developing a Local Growth Plan for Hull and East Yorkshire Combined Authority.</p> <p>The Board was informed –</p> <ul style="list-style-type: none"> <li>i. That the Local Growth Plan (LGP) for Hull and East Yorkshire was a ten year strategy that aligned with both the National Industrial Strategy and local ambitions and approaches. The LGP would be tailored to local needs but remain responsive to national policy direction. This included a process whereby the Board would agree a set of shared priorities with Government, as well as a set of Investment Priorities to cover the ten year period of the strategy, and</li> <li>ii. that the first draft of the LGP would be submitted to the Board by the end of October, with consultation and engagement with partners scheduled to take place between October to December. The second draft of the LGP would be presented to the Board in January 2026 and final approval would take place in March 2026.</li> </ul> <p>The Board discussed the following matters –</p> <ul style="list-style-type: none"> <li>i. The promotion of wage growth would support high-value industries and tackle low pay challenges, however, a wage rise could affect small businesses, particularly those in rural and coastal areas;</li> <li>ii. that research for the draft LGP should be undertaken by those with local knowledge to understand local employment needs, and</li> <li>iii. the LGP needs to be attractive to both employers and students to achieve positive outcomes.</li> </ul> <p><b>Agreed</b> – That the Board note the contents of the report.</p>	
<p><b>36</b></p>	<p><b>HULL AND EAST YORKSHIRE LOCAL GET BRITAIN WORKING PLAN – UPDATE</b></p>	

	<p>The Strategic Programme Lead for Employability and Health submitted a report to the Board with a synopsis of the published Local Get Britain Working Plan guidance and expectations from the Department of Work and Pensions, alongside information on how Hull and East Yorkshire Combined Authority and partners are planning to structure the local plan, proposed governance and timelines for completion of the document.</p> <p>The Board was informed –</p> <ul style="list-style-type: none"> <li>i. That a three-pillar approach to complete The Get Hull and East Yorkshire Working Local Plan had been designed and structured to best deliver the requirements of the plan and to meet the needs of the Department of Work and Pensions (DWP);</li> <li>ii. that the plan would boost local learning and support young people to get into employment, and</li> <li>iii. that the initial draft The Get Hull and East Yorkshire Working Local Plan would be published by the end of October 2025 and the second draft would be published early in the next financial year. The draft plans would continue to be submitted to the Board for feedback and approval from members.</li> </ul> <p>The Board discussed the following matters –</p> <ul style="list-style-type: none"> <li>i. How businesses would benefit from The Get Hull and East Yorkshire Working Local Plan. Ron Dearing University Technical College offered to support the development of the draft plans and suggested that a breakdown of social inclusion and local benefits to employers be provided to the businesses involved on an annual basis;</li> <li>ii. the number of young people Not in Education, Employment, or Training (NEET) had increased, and sixth form colleges across the region were holding workshop sessions to improve attendance in education settings, and</li> <li>iii. the physical and mental health of young people should be addressed in the plan.</li> </ul> <p><b>Agreed</b> – That the Board note the contents of the report.</p>	
<p><b>37</b></p>	<p><b>FUTURE WORK PROGRAMME</b></p> <p>The Democratic Services Officer submitted the Work Programme to update the Board on future agenda items.</p> <p>The Board was informed to contact the Strategic Lead for Skills if they wished to have an item added to the Work Programme.</p>	

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	<b>Agreed</b> – That the Work Programme be noted.	Dorinda Guy
<b>38</b>	<p><b>ANY OTHER BUSINESS</b></p> <p>Discussion took place around the schedule of dates and clashes with Board meetings and Full Council at Hull City Council and East Riding of Yorkshire Council. The Chair advised they would liaise with Democratic Services to review the schedule of dates.</p> <p><b>Agreed</b> – That the schedule of dates be reviewed to avoid Board meeting clashes with Full Council at Hull City Council and East Riding of Yorkshire Council.</p>	Dorinda Guy