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Hull and East Yorkshire Combined Authority22nd October 2025 10:00amAura, Bridgehead Business Park, HesslePRESENT:-

Mayor Luke Campbell, Councillors Dad, Handley, Ross, and Tucker, J. Evison (Humberside Police and Crime Commissioner), J. Adamson (Hull and East Yorkshire Skills Board Chair) and J. Speedy (Hull and East Yorkshire Business Board Chair).

IN ATTENDANCE:-

A. Menzies (Interim Chief Executive), J. Neilson (Interim Director of Finance), T. Maione (Interim Monitoring Officer), and L. Hawkins (Democratic Services Officer).

M. Heppell (Strategic Director of Human Resources and Organisational Development) minute 42, A. Hallbrook (Strategic Programme Lead - Employability & Health) and (A. Hewitt (Strategic Programme Lead - Employability & Health) minute 43, S. Skelton (Investment Lead) minutes 44, 45 and 46, and W. Dunnet (Transport Lead) minute 47.

APOLOGIES:-

None.

Minute No.	Description/Decision	Action By/Deadline
PROCEDURAL ITEMS		
37.	DECLARATIONS OF INTEREST No declarations of interest were received in relation to the items that follow below.	
38.	MINUTES OF THE HULL AND EAST YORKSHIRE COMBINED AUTHORITY EXECUTIVE BOARD MEETING HELD ON 26TH SEPTEMBER 2025 Agreed – that the minutes of the Hull and East Yorkshire Combined Authority Executive Board held on 26 th September 2025 be approved as a true and correct record.	

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39.	<p>ANNOUNCEMENTS FROM THE MAYOR</p> <p>The Mayor began by explaining that he attended an Investment event in Birmingham the previous day. It had been a very positive and he had been able to speak directly with the Minister for Investment and they had arranged a meeting.</p> <p>The Mayor then asked the Porfolio Holders to provide an update on the work they had undertaken.</p> <p>Councillor Ross (Skills Portfolio) explained that he had attended meetings with Skills providers and it had been helpful to understand some of their concerns; that he had met with Jayne Adamson to discuss the Skills Board; that he had met with representatives from the Local Skills Improvement Partnership (LSIP) to discuss the gaps in skills and opportunities, and that he had visited a local business which had an onsite Skills Academy.</p> <p>Councillor Handley (Investment) explained that she had also attended the Investment event with the Mayor. She had also met with insurance companies and representatives from the University of Hull to discuss how flooding could be dealt with to ensure that it not prevent investment opportunities.</p> <p>Councillor Dad (Housing) explained that she had not yet met with the relevant officers to discuss her portfolio holder priorities.</p> <p>Councillor Tucker (Transport) explained that he had attended a meeting of Transport for the North (TFN); that during the meeting concerns had been raised about the future funding for TFN and another meeting had been arranged for the following week; that he was attending regular meetings with officers from East Riding of Yorkshire Council and Hull City Council; that one of his priorities was to increase the number of people using buses and it was recognised that journey times needed to be reduced, and that there was a need to ensure that communication and marketing messaging was clear.</p>	
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40.	PUBLIC QUESTIONS The Democratic Services Officer confirmed that no public questions had been received.	
41.	REPORTS FROM ANY OTHER COMMITTEE OF THE COMBINED AUTHORITY The Interim Monitoring Officer confirmed that there were no reports to consider.	
42.	HULL AND EAST YORKSHIRE COMBINED AUTHORITY HUMAN RESOURCES POLICY FRAMEWORK The Interim Strategic Director of Human Resources (HR) and Organisational Development (OD) submitted a report that requested approval of Policy Framework and current completed policies by the Executive Board to enable the Combined Authority to implement them immediately. The Board was informed that the Combined Authority had received support from colleagues working at the Integrated Care Board (ICB) in drafting the policies and that there would a number of policies to be agreed at the next meeting in November 2025. Moved by Councillor Tucker and seconded by Councillor Ross a. That the Executive Board approves the attached draft policy framework for adoption by the Combined Authority along with the timeframes for adoption of individual policies; b. That the Executive Board note that the following policies have been approved as an officer decision and adopted by the Combined Authority: <ul style="list-style-type: none"> • Health and Safety Policy • Display Screen Equipment Policy • Fire Safety Policy • First Aid at Work Policy • Manual Handling Policy • Corporate Complaints Policy, and 	

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	<p>c. That the Executive Board approves the attached draft Human Resources policies for adoption by the Combined Authority, namely:</p> <ul style="list-style-type: none"> • Disciplinary • Grievance • Bullying and Harassment • Annual Leave. <p>Motion carried.</p>	
43.	<p>HULL & EAST YORKSHIRE LOCAL GET BRITAIN WORKING PLAN – EDITION 1</p> <p>The Strategic Programme Lead - Employability & Health submitted a report which sought approval of the Draft Get Hull and East Yorkshire Working Plan (Edition 1).</p> <p>The Board was informed that the draft plan would be developed over the Autumn and Winter; that there were a number of labour market challenges that needed to be addressed which included long term sickness, a disproportionate number of woman who economically inactive relating to unpaid care, low paid employment which provided a disincentive to work, and a high level of young people Not in Employment, Education or Training (NEET); that the capacity of businesses to support individuals in getting into work needed to be looked at; that there were a number of specific health issues affecting individuals across the region which was affecting their ability to work; that it had been acknowledged that the end of UKSPF funding was a risk, and that projects that had been funded using fixed term funding would be reviewed to identify what initiatives had worked well.</p> <p>A discussion took place and members of the Board commented on the exceptional work that had taken place in producing the draft Local Get Britain Working Plan; It was suggested that the plan should be considered by the Overview and Scrutiny Committee; that any further amendments to the draft plan would need to be circulated to the Board; that the Trailblazer project was a good idea however 18 months seemed a significant amount of</p>	

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	<p>time to be out of work and whether there was anyway the Combined Authority could intervene sooner; that the input of the LSIP would be critical and that the growth themes needed to be shared with the Chamber of Commerce.</p> <p>Moved by Councillor Tucker and seconded by Councillor Ross</p> <ul style="list-style-type: none"> a. That the Board approves the draft Get Hull & East Yorkshire Working Plan (Edition 1) as the area's formal response to the Government's requirement for each combined authority or upper - tier area to publish a Local Get Britain Working Plan (LGBWP); b. That the Agrees its submission to Government, subject to joint sign-off by, the Humber and North Yorkshire Integrated Care Board, the Department for Work and Pensions and Hull & East Yorkshire Mayoral Combined Authority; c. That the Board agrees to delegate authority to the Interim Chief Executive & Head of Paid Service, to approve any final amendments prior to the plan's formal submission in mid-November 2025; d. That work commences immediately on the preparation of Hull & East Yorkshire Local Get Britain Working Plan – Edition 2 which will integrate the findings of the Hull and East Yorkshire Local Growth Plan, Hull and East Yorkshire Work and Skills Plan alongside a detailed action plan for the delivery of the initial priorities outlined in Edition 1, and e. That the HEYCA Overview and Scrutiny Committee is asked to include the Get Hull & East Yorkshire Working Plan on its work programme. <p>Motion carried.</p>	
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	<p><u>Reasons for Recommendations</u> HEYCA is required by Government to produce a LGBWP by the end of September 2025. Due to the circumstances and timing pertaining to the setting up and staffing of the Hull and East Yorkshire Combined Authority an extension has been provided to HEYCA until mid-November 2025 to publish its Get Hull and East Yorkshire Working Plan.</p>	
44.	<p>LOCAL GROWTH PLAN DEVELOPMENT: STAGE 1 CONSULTATION</p> <p>The Investment Lead submitted a report which outlined the overall approach and current activity to developing a Local Growth Plan for Hull and East Yorkshire Combined Authority through an initial stage 1 consultation.</p> <p>The Board was informed that it would soon be a requirement for Combined Authorities to produce a Local Growth Plan; that the Combined Authority would undertake a consultation exercise to seek comments and views; that it was important to have a Growth Plan which worked for the whole economy; that the Policy Sprint group would be reconvened, and that the regional economic assessment work would continue.</p> <p>Agreed – that the Board note the contents of the report and approves the approach outlined.</p> <p><u>Reasons for Recommendations</u> All Mayoral Combined Authorities are required to produce a Local Growth Plan. The Board is requested to approve the approach including the suggested stage 1 consultation in order that this work can progress to necessary timescales.</p>	Investment Lead
45.	<p>COMBINED AUTHORITY INVESTMENT</p> <p>The Investment Lead submitted a report which provides an update on the development of the Strategic Investment Framework, outlining the work underway and progress on each of the workstreams.</p> <p>Agreed – that the report be deferred to a future meeting of the Board.</p>	

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46.	BUSINESS CASE FOR HULL AND EAST YORKSHIRE COMMUNITY INVESTMENT FUND	
	<p>The interim Director of Finance submitted a report which presented the business case for the establishment of a Community Investment Fund (CIF) by the Hull and East Yorkshire Combined Authority (HEYCA).</p> <p>Members were informed that the creation of the CIF had been noted by the Board at its meeting in September 2025; that the Business Case appended to the report identified the preferred option to the deliver the fund, and that the fine detail in delivering the fund needed to be worked through.</p> <p>Members commented that they were keen to progress the fund and they did not want to put obstacles in the way of funds being awarded. The Interim Director of Finance explained that the second recommendation of the report addressed the issues in relation progressing the introduction and delivery of the fund at pace.</p> <p>Members queried how the fund would be administered and who would sit on the panel. The Board was informed that the Combined Authority would use the existing grant management resource within East Riding of Yorkshire Council. A grants panel would be created for higher value applications and lower value applications would be dealt with at officer level.</p> <p>A discussion took place around governance and the need for processes to be clear and transparent; the types of applications that could be considered and who could apply to the fund, and that a simple application process was required.</p> <p>The Board was informed that individuals and group would be eligible to pally for funding; that the Combined Authority would look at how un-constituted groups could apply for lower level grants; that businesses for profit would not be eligible to apply; that an outreach service in relation to bid writing would be offered to applicants; that the fund would only award one off grants to applicants; that the success of the fund would be reviewed if it was to continue in future years.</p>	

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	<p>Agreed –</p> <ol style="list-style-type: none"> That the Board Endorses Option 4 as the recommended option to deliver the Community Investment Fund; That the Board delegates decisions on the final design of the Fund to the Chief Executive, and That the Board notes that the Combined Authority will seek to make initial funding allocations through existing governance in the coming months, with the Fund due to be fully operational in January 2026. <p><u>Reasons for Recommendations</u></p> <ul style="list-style-type: none"> The options analysis set out in the business case demonstrates that a HEYCA-led grants programme is the option best able to deliver the objectives of the Community Investment Fund. This model offers the strongest alignment with the HEYCA Gameplan, provides the clearest route to visible neighbourhood-level outcomes and ensures that decision-making remains firmly within the Combined Authority and in compliance with its assurance framework. When tested against the eight evaluation criteria in the business case, the HEYCA-led scheme achieved the highest overall score of the four options. The fund will be fully operational from January 2026 following a mobilisation period from November 2025. During this period the detailed operating arrangements, including the governance requirements for each threshold, will be finalised in consultation with local partners. Any refinements identified through stakeholder engagement or early learning will be incorporated before the first funding round. During this period it would also be possible to make a small number of 	
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	initial awards using existing HEYCA processes and governance.	
47.	<p>ADOPTION OF THE KEY ROUTE NETWORK FOR HULL AND EAST YORKSHIRE</p> <p>The Interim Chief Executive Officer and Head of Paid Services submitted a report which presented the final Key Route Network (KRN) for Hull and East Yorkshire.</p> <p>The Board was informed that Combined Authorities were required to establish a KRN; that early approval of the KRN was taken by the Hull and East Riding Unitary Leader's Board in July 2024, and that the constituent local authorities would continue to manage the highways.</p> <p>Agreed –</p> <ol style="list-style-type: none"> That the Board confirms the KRN routes necessary to support the Combined Authority's transport ambitions, which will in time be set out in the MCA Strategic Transport Framework; That the Board recognises that the KRN will guide future funding decisions, particularly for major transport infrastructure projects; That the Board endorses the establishment of a MCA Transport Group to provide strategic oversight and ensure transparent and consistent funding management and Operational Group to support the MCA Transport Group, and That the Board delegates authority to the Interim Chief Executive to carry out all actions necessary to implement the recommendations in this report. 	
48.	<p>EXCLUSION OF THE PRESS AND PUBLIC</p> <p>Agreed - that, in accordance with the provisions of Section 100(A)(4) of the Local Government Act, 1972, the public (including the Press) be excluded from the meeting for the following item of business, minute 49 on the grounds that it involves the likely</p>	

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	disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Part 1 of Schedule 12A of the Act information relating to the financial and business affairs of any particular person (including the authority holding that information and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	
49.	UPDATE FROM EMPLOYMENT PANEL The Interim Monitoring Officer provided the Board with an update following the meeting of the Employment Panel held on 25 th September 2025. Agreed – that the Board notes that Mr A. Menzies has been appointed as Interim Chief Executive and Head of Paid Service for a period of 12 months with the option to extend if required.	