



Adult Skills Fund **Funding Rates and Formula** **2026 to 2027***

18 June 2026

Version 2.0

Revision date	Previous revision date	Version no.	Summary of changes
01 May 2026	N/A	1	This document sets out the funding rates and formula for the funding year 2026 – 27 (1 August 2026 – 31 July 2027). This document applies to all Providers who receive Adult Skills Funding including Free Courses for Jobs funding for residents in the Hull and East Yorkshire Combined Authority area.
18 June 2026		2	This document has been updated to reflect changes introduced within the DFE Adult Skills Fund Funding and Performance Management Rules 2026/27.

*Based on available information at the time of issue

Contents

Introduction and purpose of the document

Understanding our terminology

Contacting Us

Supporting Documents

Devolution of the adult skills fund

The data we use to calculate funding

Our funding system features

Our funding formula

Calculation

Disadvantaged uplift

Area cost uplift

Financial Contributions

Recognition of prior learning

Other funding adjustments

Our funding rates

Principles

Adult Skills Funding rates for 2026 to 2027

Skills funding bands

Land-based qualifications

Work placement for 19-24 year olds

Free courses for jobs

King's Trust team programme

HGV driver training

CSCS Card

Our earnings method

Principles

Qualifying period for funding

Distribution of funding over time

Recording late data in the ILR

Support funding

DAM & LDM codes for recording the agreement/contract type

Funding reports

Annex 1: List of SSAs with adult skills funding bands and hourly rates

Annex 2: Recording HEYCA ASF funding – grant-funded provision

Annex 3: Recording HEYCA ASF funding – procured provision

Introduction and purpose of the document

1: This document sets out the principles and features of our funding system for the 2026 to 2027 funding year (1 August to 31 July) for Hull and East Yorkshire Combined Authority (HEYCA) funded adult skills fund (ASF) delivery. We may make changes to these principles and features during the funding year.

2: This document describes how we calculate ‘formula-funded’ earnings for HEYCA funded ASF and learning support. We define ‘formula-funded’ activity as that recorded under Funding Model 38 (adult skills fund)

3: This document does not include or describe ‘non-formula-funded’ activity within ASF which is reconciled through the funding claims process.

4: All learning aims that started before 1 August 2026 and continue into the year 2026 to 2027 should continue being recorded in the ILR. The Department for Education (DfE) are responsible for funding these aims and will continue to use the funding calculation from 2025 to 2026 for these learning aims.

5: This document does not include or describe:

- the ‘non-formula-funded’ activity within HEYCA funded ASF which is reconciled through the funding claims process. This includes non-regulated learning recorded under Tailored Learning (Funding Model 11). For more information on funding claims and Tailored Learning, refer to the [DfE funded adult skills fund: funding rules](#)
- learners funded through an [advanced learner loan](#). For more information on these, please refer to the [advanced learner loans funding rules](#)
- apprenticeships. For more information on apprenticeships, refer to the [apprenticeship funding rules](#) and the [apprenticeship technical funding guide](#)
- Skills bootcamps. For more information on skills bootcamps refer to the [DfE Skills Bootcamps technical guide](#)

Understanding our terminology

6: The term ‘we’ or ‘us’ refers to the Hull and East Yorkshire Combined Authority (HEYCA).

7: When we refer to ‘you’ or ‘providers’, this includes both Grant Providers and Contract for Services Providers including colleges, higher education institutions, training

organisations, local authorities and employers that receive funding from us to deliver education and training.

8: When we refer to 'Grant Providers' this means the organisation that is responsible for ASF delivery as detailed in a Grant Agreement.

9: When we refer to 'Contract for Services Providers' this means the organisation that is responsible for ASF delivery as detailed in a Contract for Services.

10: When we refer to the 'ILR' this means the Individual Learner Record. This is the data submission made to DfE at the end of each period.

11: For further information about our terminology please refer to your Grant Agreement and/or Contract for Services.

Contacting Us

12: If you have any questions after reading this document, or if there's anything else you need help with, you can contact: adultskillsfund@hullandeastyorkshire.gov.uk

Supporting Documents

13: This document is designed to be read in conjunction with the following HEYCA documents and forms part of the Provider's Terms and Conditions:

- The Grant Agreement and/or Contract for Services
- The Funding and Performance Management Rules
- The Performance Management Framework
- The Audit Plan

Providers should also read the Department for Education's Individualised Learner Record Specification and the DfE Provider Support Manual in conjunction with this document.

The supporting documents will be reviewed and updated as required to ensure that they reflect the strategic direction of the Combined Authority. Providers are advised to check the supporting documents published on HEYCA's website to ensure that they are using the most up to date version of the documents

What's new in funding rates and formula for 26 /27

- All eligible free courses for jobs (FCFJ) learners, irrespective of age or when they started their learning, are now funded through your FCFJ funding lines.
- From 1 August 2026 we will fund construction skills certification scheme (CSCS) cards for construction workers undertaking specific construction related learning aims, including free courses for jobs (FCFJ) learning aims. More details can be found in paragraph 79.
- We have changed the way you pay back funding relating to the funding rules monitoring report (FRM27 - [Continuing or completed learning aims that are now reported as withdrawn on or before 31 July of the previous funding year](#)). Do not use the [earnings adjustment statement](#) (EAS) to pay this back. More details can be found in the section [Recording late data in the ILR](#).

Devolution of the adult skills fund

14: The government agreed a series of devolution deals between central government and local areas in England. Throughout the DfE guidance, DfE refer to these as Strategic Authorities as described in the [English Devolution White paper](#). The Strategic Authorities (SAs) have the responsibility to ensure eligible learners who reside in their area have appropriate education and training.

15: Providers with funding for devolved delivery from a SA will use the ILR again in the 2026 to 2027 funding year. The Source of Funding (SOF) code 124 identifies the Hull and East Yorkshire Combined Authority whose contract is funding learners that reside in Hull and East Yorkshire.

16: We will provide funding reports for devolved delivery using our funding calculation. The detailed occupancy report will include the appropriate funding line type using the SOF field from the ILR collection. This report forms the basis on which HEYCA funds you, which could differ in amount or delivery methodology than that DfE use. HEYCA will use our own systems and processes to pay you for delivery to Hull and East Yorkshire residents.

17: Refer to the [ILR specification](#) and the [provider support manual](#) for further details on recording delivery.

The data we use to calculate funding

18: You give us information about learners and their learning using the DfE [ILR](#) and the earnings adjustment statement (EAS). Our funding system uses this information to work out the funding you have earned for delivering this learning.

Our funding system features

19: Our funding system has the following four features, which are set out in more detail throughout this document:

- **the funding formula**, including uplifts to the rates to account for the extra costs that you may experience when delivering learning to some types of learners and in some locations, or where there are skills shortages.
- **the funding rates** for learning aims and work placements.
- **the earnings method**, linked to delivery and achievement/completion.
- **support funding** where extra help is needed for learners to achieve.

Our funding formula

Calculation

20: The funding formula for approved learning aims is below and is unchanged from the DfE's methodology.

Funding = rate x disadvantage uplift x area cost uplift

21: The basis for funding is the rate for the learning aim. Please see the Adult Skills Funding rates for 2026 to 2027 on the DfE website.

22: We may adjust the funding formula to allow for geographical differences in the relative cost of delivery and to enable additional support for learners living in more disadvantaged areas. For further information see the [disadvantage uplift](#) and [area cost uplift](#) sections.

23: In some cases, we expect learners and employers to share responsibility for investing in eligible provision. We expect them to part-fund the cost of learning, known as co-funding. For more information on co-funding, refer to the 'funding contribution charts' in the HEYCA Funding and Performance Management Rules.

Disadvantage uplift

24: The disadvantage uplift provides extra funding to support the most disadvantaged learners, recognising that they are sometimes more costly to recruit and retain. We apply this consistently across HEYCA 'formula-funded' adult skills fund provision.

25: To calculate the disadvantage uplift for new starts from 1 August 2026 we use the Index of Multiple Deprivation (IMD) file. This results in a funding increase for learners living in the most deprived areas of Hull and East Yorkshire. We base the uplift on the learner's postcode (based upon the 'postcode prior to enrolment' [ILR](#) field). If required the uplift factor is between 1.084 and 1.336, otherwise, we default the factor to 1.

26: The method we use to calculate disadvantage factors from the IMD value will be in line with the DfE methodology.

27: The disadvantage uplift factor at the start of the learning aim will apply throughout the duration of the learning aim.

28: The disadvantage uplift factors are available via the [uplift factors and postcode files](#).

Area cost uplift

29: No area cost uplift is applicable to any area within Hull and East Yorkshire Combined Authority.

Financial contributions

30: If a learner meets the criteria for full funding we will calculate the full rate for the qualification. For co-funded learners, we expect the learner or employer to contribute so we reduce the funding by 50% of the unweighted rate of the learning aim as shown in [find a learning aim \(FALA\)](#).

31: We reduce the funding using the unweighted rate because a learner should not contribute more for the same size of the learning aim just because that learning aim is more costly to deliver. This means that the government will contribute more towards learning aims with higher operational and delivery costs, such as engineering.

Recognition of prior learning

32: If you record data in the 'funding adjustment for prior learning' field on the [ILR](#), we change the funding formula to reflect this. However, it does not change the fixed monthly learning support funding.

33: If the learning aim does not use the restart indicator, we reduce the achievement/completion funding, as well as the monthly instalments. This is because

we assume the learner has earned some achievement/completion within the prior learning.

34: If the learning aim uses the restart indicator, we reduce the monthly instalments, but the achievement/completion funding stays at 20% of the full funding rate.

Other funding adjustments

35: **Where you have agreement with us** to adjust HEYCA funding upwards for other reasons apart from prior learning, you must record it in the ‘other funding adjustment’ field in the [ILR](#). You must not use this ILR field for HEYCA upward revisions if you do not have an agreement in place with us and we will monitor its use. However, you can use this to reduce funding without our agreement.

36: The ‘other funding adjustment’ factor increases or decreases the funding for that learning, including the achievement/completion funding; however, it does not change learning support funding.

37: If there is also a factor for prior learning recorded, we multiply the ‘funding adjustment for prior learning’ factor by the ‘other funding adjustment’ factor and apply it to the appropriate funding.

Our funding rates

Principles

38: The list of regulated qualifications approved for public funding are on [FALA](#), that is updated regularly. For information about what is eligible for public funding, refer to [qualifications and public funding](#).

39: Because rates can change between academic years and during the year (because of policy change or changes to the learning aim), we fund each learning aim at the rate that applies when the learner starts that learning aim. This principle is the same for a new start in the current funding year and a continuing learner from previous years. This rate will apply for the full duration of the learning aim and does not change between funding years.

40: The amount you earn recognises the relative value and costs of delivering provision in different sectors and subjects, and we set the rates using the following criteria:

- funded guided learning hours (GLH)

- hourly rates that recognise the relative costs of delivering training in different sectors and subjects and provides a boost for training in those sectors identified as having greatest skills needs.

Sector uplifts are based on the Sector Subject Area (SSA) that awarding organisations decide. The [Register of Regulated Qualifications](#) and the [Quality Assurance Agency](#) websites record the SSAs. Some components of qualifications can have multiple SSAs. Where this happens, we set the SSA.

41: We may have some exceptions that do not use the criteria above. In these instances, we set rates for some policy areas and specific learning aims, such as work experience and HGV medical and certificates of competence.

42: We add an uplift to the rate for all learners on FCFJ, more details can be found further in this document.

43: We refer to rates as 'unweighted' when calculated using the base rate of £6.00 per hour. Once we have calculated the rate using the appropriate skills funding band, we refer to it as the 'weighted rate'. After we apply the uplifts, we refer to the 'aim value' (as noted in the 'main occupancy report').

44: All rates shown on [FALA](#) are fully funded rates for learners aged 19 and above. We adjust these rates through the funding formula according to our policy (for example, if the government contributes only part of the full rate).

45: All learners funded through the 16 to 19 Funding Model that turned 19 in their second or subsequent funding year of a single programme of study are funded through the 16 to 19 Funding Model.

46: Our rates do not change depending on how you deliver the learning (for example, by delivering it on-line compared to in the classroom). Where rates are based on GLH, the rate is always the funded GLH in FALA, regardless of how many hours you deliver the learning in.

Adult Skills Funding rates for 2026 to 2027

47: We will fund each GLH that is assigned to the qualification at an hourly rate, depending on the skills funding band assigned to the SSA of the qualification. Each qualification is funded according to the specific GLH and SSA assigned to the qualification.

48: Devolved Authorities are responsible for setting their own funding rates. If HEYCA decides to do so we will publish the new rates, and these rates will form the basis of the funding calculation for provision funded by the Combined Authority.

49: Funding rates for individual qualifications are determined by multiplying the relevant hourly rate for the SSA of the qualification by the number of GLH as assigned by the awarding organisation and recorded on Ofqual's register of regulated qualifications.

50: We will use the GLH assigned by the awarding organisation and as recorded in Ofqual's register. Where an awarding organisation amends the GLH for a qualification on Ofqual's register, we may not automatically reflect this change in the associated funding rate. Therefore, there may be a difference between the GLH recorded on Ofqual's register and the GLH we are using for the funding rate.

51: The Quality Assurance Agency for Higher Education (QAA) regulates Access to Higher Education Diplomas. The GLH for these qualifications is set at 600 hours.

Skills funding bands

52: Each SSA at tier 2 level is assigned to one of the 5 funding bands, as shown in [table 1](#). The funding bands for each SSA tier 2 are set out in [annex 1](#).

53: We set all unweighted rates using the base rate of £6.00 per hour.

Table 1: adult skills funding rates by band

Adult skills funding band	Base	Low	Medium	High	Specialist
Hourly adult skills funding rate	£6.00	£7.20	£8.40	£9.60	£12.00

54: Here is an example of how we set rates taking Learning aim reference 60008817 Diploma in Engineering with funded GLH of 360:

- the unweighted rate is calculated by multiplying the funded GLH of 360 by the base rate of £6.00 – this gives an unweighted funding rate of £2,160.
- the weighted rate is calculated by multiplying the funded GLH of 360 by £9.60 (which is the hourly adult skills funding rate for high funding band that engineering SSA is in). This gives a weighted funding rate of £3,456.

55: The following policy exceptions remain for these qualifications:

- English GCSEs are funded within the low funding band, rather than the base funding rate band. This means they get a funding rate of £864 in line with the GLH of 120 and in line with the funding rate for maths GCSE.
- functional skills in English entry level, level 1 and level 2 receive the current policy rate of £724.
- functional skills in maths entry level are funded at the policy rate of £941, and level 1 and level 2 at £724.
- we fund digital functional skills qualifications under a different SSA's funding band. We treat these as if they are in the digital technology (users) SSA from 2024 to 2025. This means the funding rate for digital functional skills qualifications is £462 (the new hourly skills funding rate for digital technology (users) SSA is £8.40 and GLH for these qualifications is 55 hours).

56: If you offer English for Speakers of Other Languages (ESOL) qualifications, you may need to deliver additional learning to individual learners that incurs additional costs above the qualification rate. Where additional hours are required, you can record these on the ILR using the 'additional delivery hours' field, as detailed in the [ILR specification](#)

57: The key steps for claiming top-up for an ESOL qualification that is planned to be delivered in 100 hours are:

- identify the funded GLH of the ESOL qualification through FALA. For example, learning aim reference 60140070 Level 2 Award in ESOL Skills for Life (reading) has funded GLH of 60 and a skills funding rate of £360.
- calculate the additional hours required. This is the 100 planned hours minus the funded GLH value of the ESOL qualification. In this example, the additional hours you need to record in the ILR are 100 minus 60 (40).
- the funding calculation automatically calculates the additional funding as $40 \times £6.00 = £240$.
- the overall rate is then the original rate (£360) plus the top-up amount (£240) which is £600.
- record these hours using the '[Hours Record: Entity](#)' in the ILR specification.
- use the attribute type 'HRS' and attribute code 6 - Additional Delivery Hours.

Land-based qualifications

58: In adult provision, 3 SSAs include land-based qualifications:

- agriculture (SSA T2 3.1)
- horticulture and forestry (SSA T2 3.2)
- animal care and veterinary science (SSA T2 3.3)

59: Funding for relevant land-based technical qualifications have the specialist funding band applied where all the following are met. If all 3 criteria are not met the provision will not be deemed specialist and will have the high funding band applied:

- where providers have a ‘specialist status’ as set out in annex C of [DfE funding guidance for young people](#).
- where the qualifications within the 3 land-based SSAs do not meet any of the exceptions in the next paragraph.
- where a specialist provider delivers a qualification at their land-based location that met specific and additional criteria within the 3 SSAs.

60: Specialist funding rate will apply to all technical level 2 and 3 qualifications, except for the following:

- qualifications where employment is a pre-requisite. This is because the training aspects requiring specialist equipment can take place on the employer’s premises. Note that qualifications linked to occupational regulation and/or a certificate of competence are an exception to this and are funded at the specialist funding rate.
- qualifications within animal care and veterinary science SSA which are solely focussed on domestic animal care.
- floristry qualifications within horticulture and forestry SSA as they do not require specialist provision.
- qualifications related to forest schools.
- qualifications related to garden design and planning.

Work placement for 19- to 24-year-olds

61: We identify work placement learning aims through [FALA](#) using category code 74 (Adult Skills Fund – Work Placement)

62: The work placement hours referred to in the learning aim title represent the length of the placement. You should choose the learning aim reference with the appropriate hours for the work placement. Each rate is intended to reflect the administration and support costs associated with those hours.

63: The minimum total length of work placement we fund for a single learner is 70 hours.

64: The maximum total length of work placement(s) we fund for a single learner is 240 hours.

65: The learning aims for work placement are shown in table 2.

Table 2: Adult skills funding rates by band

Learning aim reference	Learning aim title	Funding rate
Z0030000	Adult Skills Fund – Work Placement 70-80 hours	£450
Z0030001	Adult Skills Fund – Work Placement 81-160 hours	£724
Z0030002	Adult Skills Fund – Work Placement 161-240 hours	£1,265

66: For work placement aims, we do not hold back 20% of the rate for achievement/completion. Instead, we apportion all the funding for the aim as monthly instalments.

67: There are some additional funding eligibility criteria for work placement learning aims which are described in the HEYCA Funding and Performance Management Rules.

Free Courses for Jobs offer

68: Funding is available through free courses for jobs ([FCFJ](#)) for adults who meet the eligibility criteria and are studying a qualification from the list of approved FCFJ qualifications. Eligibility is described in detail in the HEYCA Funding and Performance Management Rules. We fund this learning as we fund other ASF delivery, with the following exceptions:

- learners eligible for this offer are fully funded for their FCFJ learning aim.
- we increase the weighted rate by £600 for eligible aims in [category code 45](#) ('free courses for jobs rate 1') or by £150 for eligible aims in [category code 46](#) ('free courses for jobs rate 2').
- we increase the £150 or £600 by the area cost uplift and/or disadvantage uplift if applicable to that learning aim.

69: You should use the Learning Delivery and Monitoring (LDM) code 378 (free courses for jobs offer) for all FCFJ aims for both 19 to 23 and 24+ learners. This will ensure you earn funding for the £150 or £600 uplifts.

70: All learners irrespective of age with LDM code 378, are now funded through your FCFJ funding line.

71: HEYCA has some limited flexibility to use their ASF FCFJ allocation to fund additional qualifications which are not part of the national offer. HEYCA will notify you about any qualifications where this flexibility applies.

King's Trust team programme (formerly known as the Prince's Trust)

72: The programme rate is the same as last year at £3,204. This programme rate is the same for both employed and unemployed learners. We do not apply uplifts for disadvantage and area cost to the programme rate.

73: You will earn the funding rate for the award or certificate in 'Employment, Teamwork and Community Skills'. The qualifications you can use are in table 3. You must also record the learners on the ILR using the LDM code 331.

Table 3: Qualifications for the programme 2026 to 2027.

Qualification Title	Learning Aim Reference
Certificate in Employment, Teamwork and Community Skills	60023995
Certificate in Employment, Teamwork and Community Skills (Entry 3)	60027629
Award in Employment, Teamwork and Community Skills	60032121
Award in Employment, Teamwork and Community Skills	60032868

Qualification Title	Learning Aim Reference
Award in Employment, Teamwork and Community Skills (Entry 3)	60033344
Certificate in Employment, Teamwork and Community Skills	60027307

74: If the funding rate is lower than the programme rate, you can claim additional funding from the qualification rate up to the value of the programme rate. To claim this additional funding, you must use the [EAS](#) adjustment type called 'The Kings Trust'. We will monitor the amounts being claimed.

75: Table 4 shows the qualification funding rates, the maximum programme rate and the maximum additional funding you can claim where appropriate.

Table 4: The rates for the programme for starts on or after 1 August 2026

	Award		Certificate	
	Fully-funded	Co-funded	Fully-funded	Co-funded
Funding rate for aim	£444	£222	£1,512	£756
Maximum programme cost for all learners	£3,204	£1,602	£3,204	£1,602
Maximum additional funding for all learners	£2,760	£1,380	£1,692	£846

HGV driver training

76: The level 2 learning aims that prepare learners for the HGV licence are Ofqual regulated qualifications. These are funded in the same way as other regulated learning aims and can be found on FALA with [category code 50](#).

77: The HGV medical and certificates of professional competence (licence) have their own rates that allow eligible learners to be reimbursed for the cost. The HGV medical has [category code 51](#). The certificates of professional competence (licence) have [category code 52](#).

78: The HGV medical and certificates of professional competence do not attract disadvantage or area cost uplifts, and we do not hold back funding for achievement /completion.

Construction skills certification (CSCS) cards

79: In addition to on-programme funding, HEYCA will also pay the cost of the Construction Skills and Certification Scheme (CSCS) card where it is an occupational requirement. The CSCS cards have their own rates that allow eligible learners to be reimbursed for the cost when delivered alongside specific qualifications. Refer to the HEYCA Funding Rules for more details.

81: CSCS cards have [category code 76](#). Refer to [LARS category codes](#) for more details.

82: CSCS cards do not attract disadvantage and area cost uplifts. We do not hold back funding for achievement or completion.

Our earnings method

Principles

83: The following principles apply to our approach to your earnings:

- funding is distributed over the duration of the course, starting from the date the learner started.
- you earn funding for what you deliver, when you deliver it.
- funding is directly linked to achievement or completion depending on your type of contract and when the learning aim started.
- for aims funded through a **Grant Agreement** funding is directly linked to the learner **completing** the learning aim or gaining employment.

- for all aims funded through a **Contract for Services** funding is directly linked to the learner completing their learning aim and **achieving** the learning aim (or gaining employment for job outcomes).

Qualifying period for funding

84: If a learner is in learning for at least the qualifying period, we count them as a 'funding start'. We calculate this from the [ILR](#) 'learning start date'. The different qualifying periods are shown in table 5:

Table 5: The qualifying period for funding

Planned length of the learning aim	Qualifying period
168 days or more	42 days
14 to 167 days	14 days
Fewer than 14 days	1 day

85: We treat learners as having qualified until a learning actual end date is recorded, at which point we calculate the actual length of the learning aim.

86: If a learner achieves/completes their learning aim in a shorter period than the qualifying period, then we treat them as having qualified.

87: If a learner generates on-programme earnings for passing a census date, then in a subsequent ILR return you record a learning actual end date (without an achievement/completion outcome) that does not meet the qualifying period, we will recover the funding for that learning aim.

Distribution of funding over time

88: If you are a Grant-funded Provider, then we will pay you an amount each month based upon the monthly profile in your contract and your allocation value. We then reconcile your funding after the final R14 ILR submission window using your earnings ('earnings' are what you have earned through the ILR and EAS submissions you send us). Therefore, for grant-funded providers, your month-by-month earnings that we calculate will not affect your monthly payments. Rather, it is the overall earnings over the academic year that feed into the reconciliation process. We reserve the right to reconcile or make changes mid-year should earnings be significantly out of alignment with the expectations outlined in the Performance Management Framework.

89: If you are funded through a Contract for Services, then we will pay you each month in arrears based upon your earnings through your ILR and EAS data. The amount we pay each month may not match your earnings because of capping or because you have an outstanding debt with us.

90: We calculate your earnings each month using the same process and system and show you these figures through your Funding reports (see the Funding reports section for more information).

91: We base your earnings on monthly instalments plus an achievement/completion element. The achievement/completion element does not apply to HGV medicals, HGV certificates of competence, work placements or CSCS cards.

92: We hold back 20% of the weighted rate for each learning aim, which we will only generate when the learner achieves/completes their learning aim. You earn all achievement/completion elements on the learning actual end date recorded on the ILR.

93: We calculate the monthly instalments once we have removed the achievement/completion element (20%). We spread out these instalments over the number of planned months for the learning aim, with a double payment in the first month. The instalment calculation uses the formula 'n+1', where 'n' is the number of planned months. The formula recognises the upfront costs associated with enrolling a learner on a learning aim.

94: You earn the instalments if the learner is in learning on each census date (the last calendar day of every month). The planned number of months is calculated from the 'learning start date' and the 'learning planned end date' in the [ILR](#).

95: If the learner leaves early, the monthly instalments stop. However, for eligible learners, we will pay you a job outcome payment which will be half of the achievement/completion element. If the learner then goes on to achieve/complete the learning aim, you will earn the outstanding monthly instalments and the rest of the achievement/completion element. For more information on job outcomes, refer to the HEYCA Funding and Performance Management Rules

96: If a learner leaves before the census date of the first month of learning and the aim has already passed the qualifying period for funding, you will earn the payment relating to this month.

Recording late data in the ILR

100: If a learner is continuing learning at the final R14 collection at the end of the year, but you record in the subsequent ILR year that they left before 1 August, you may have earned funding that you need to pay back. For example, the funding relating to the funding monitoring report FRM27 ([‘Continuing or completed learning aims that are now reported as withdrawn on or before 31 July of the previous funding year’](#)). In previous years we have asked you to repay the FRM27 funding through the [earnings adjustment statement](#). However, we will now contact you separately after the R14 return to recover the funding that relates to FRM27. You do not need to take any action in-year for this report. Do not submit repayments for FM27 through the EAS.

101: For more information on recording late data in the ILR, please refer to the section: ‘the impact of incomplete information’ in the [ILR provider support manual](#).

Support funding

Learning support

102: You can access this funding through the HEYCA funded adult skills fund, and you record this against a learner’s learning aim in the [ILR](#).

103: If you record learning support against a learning aim in the ILR, you will earn a fixed monthly rate of £150. We expect the total you earn from the monthly rate to be enough to cover your costs. If the cost of providing support to a learner exceeds the total earned from the fixed monthly rate, you can claim this excess through the [EAS](#).

104: For learning aims with a planned length of less than one calendar month, we have changed our funding calculation so that, in most cases, you should no longer need to use the EAS to claim the learning support. However, if you see that this funding has not been reflected in your funding reports, and we expect this to be in exceptional cases only, then please claim the learning support through the EAS.

105: If learning support is more than £19,000, you can claim exceptional learning support above £19,000 using the Combined Authorities Exceptional Learning Support Claim Form; you do not claim the amount above £19,000 through the EAS. The EAS can only be used for claiming the amount up to £19,000 (subtracting what you may have earned through the ILR).

Learner support

106: Learner support is available to provide financial support for learners with a specific financial hardship preventing them from taking part, or continuing, in learning.

107: Learner support is not formula-funded so you cannot claim it through the ILR, you must claim it through the EAS.

108: For further information, please see the DfE EAS and funding claims guidance.

Procured HEYCA funded ASF provision

109: If you have a procured contract with us, you must assign Devolved Area Monitoring code (DAM) code 002 to each ASF or FCFJ learning aim. Failure to record this code correctly may result in ILR errors or no payments.

110: Table 6 below shows the codes you should use to indicate which contract you wish to use to pay for different types of adult delivery, and when they are valid.

Table 6: LDM codes for recording the agreement/contract type

Type of Learning	All learning aims
ASF Grant Funded provision	No LDM
ASF Contract for Services provision, delivery from August 2026	DAM 002
FCFJ Grant Funded provision	LDM 378
FCFJ Contract for Services provision, delivery from August 2026	LDM 378 and DAM 002

All procured provision must use DAM code 002. This code is required to distinguish procured ASF from allocated ASF. Grant providers who receive additional funding through growth should also use DAM code 002 for this element of their funding.

Funding reports

111: We will continue to provide funding reports to show you what funding we have calculated for you. These will range from headline funding reports to detailed reports at learner and learning aim level, like the funding summary reports and occupancy reports DfE provided in previous years.

112: You will receive a set of reports when you submit your ILR data that will indicate how much you have earned. There will be two main reports for formula-funded adult skills fund provision that we fund:

- **Occupancy report** – this report gives the most detailed information at learner and learning aim level
- **Funding summary report** – this report gives you the aggregated information by month and for each funding line type (subcategories within the budget)

Annex 1: List of SSAs with adult skills funding bands and hourly rates

1: Health, public services and care

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
1.1	Medicine and dentistry	Medium	£8.40
1.2	Nursing and subjects and vocations allied to medicine	Medium	£8.40
1.3	Health and social care	Medium	£8.40
1.4	Public services	Low	£7.20

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
1.5	Child development and wellbeing	Low	£7.20

2: Science and mathematics

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
2.1	Science	Medium	£8.40
2.2	Mathematics and statistics	Low	£7.20

3: Agriculture, horticulture and animal care

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
3.1	Agriculture	Specialist/High	£12.00/£9.60
3.2	Horticulture and forestry	Specialist/High	£12.00/£9.60

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
3.3	Animal care and veterinary science	Specialist/High	£12.00/£9.60
3.4	Environmental conservation	Medium	£8.40

4: Engineering and manufacturing technologies

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
4.1	Engineering	High	£9.60
4.2	Manufacturing technologies	High	£9.60
4.3	Transportation operations and maintenance	High	£9.60

5: Construction, planning and the built environment

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
5.1	Architecture	Medium	£8.40
5.2	Building and construction	High	£9.60
5.3	Urban, rural and regional planning	Medium	£8.40

6: Digital technology

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
6.1	Digital technology (practitioners)	Medium	£8.40
6.2	Digital technology (users)	Medium	£8.40

7: Retail and commercial enterprise

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
7.1	Retailing and wholesaling	Low	£7.20
7.2	Warehousing and distribution	Low	£7.20
7.3	Service enterprises	Low	£7,20
7.4	Hospitality and catering	Medium	£8,40

8: Leisure, travel and tourism

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
8.1	Sport, leisure and recreation	Low	£7.20
8.2	Travel and tourism	Base	£6.00

9: Arts, media and publishing

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
9.1	Performing arts	Low	£7.20
9.2	Crafts, creative arts and design	Medium	£8.40
9.3	Media and communication	Low	£7.20
9.4	Publishing and information services	Low	£7.20

10: History, philosophy and theology

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
10.1	History	Base	£6.00
10.2	Archaeology and archaeological sciences	Low	£7.20
10.3	Philosophy	Base	£6.00

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
10.4	Theology and religious studies	Base	£6.00

11: Social sciences

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
11.1	Geography	Low	£7.20
11.2	Sociology and social policy	Base	£6.00
11.3	Politics	Base	£6.00
11.4	Economics	Base	£6.00
11.5	Anthropology	Base	£6.00

12: Languages, literature and culture

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
12.1	Languages, literature and culture of the British Isles	Base	£6.00
12.2	Other languages, literature and culture	Base	£6.00
12.3	Linguistics	Base	£6.00

13: Education and training

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
13.1	Teaching and lecturing	Low	£7.20
13.2	Direct learning support	Low	£7.20

14: Preparation for life and work

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
14.1	Foundations for learning and life	Base	£6.00

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
14.2	Preparation for work	Base	£6.00

15: Business, administration and law

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate
15.1	Accounting and finance	Low	£7.20
15.2	Administration	Base	£6.00
15.3	Business management	Low	£7.20
15.4	Marketing and sales	Base	£6.00
15.5	Law and legal services	Base	£6.00

Annex 2: Recording HEYCA funded ASF funding – grant-funded provision

The tables below are a simple guide on how each element of funding is claimed and recorded under each of the ILR funding models.

Qualifications, units of qualifications, work placements, HGV medicals and HGV certificates of competence

Funding model	38 – adult skills fund (starts from 1 August 2026)
Qualification/learning aim	Uses adult skills fund rate, if FCFJ adds on the £150/£600 uplift, and holds back 20% for completion - 20% not held back for work placements, HGV medicals, or HGV certificates of competence or CSCS cards
Learning support	£150 per month for each month required as recorded on ILR
Learner support	Include in learner support claim
Excess learning support	Record on EAS
King's Trust additional funding	Record on EAS
Authorised claims	Record on EAS
Exceptional learning support	Claim any funding above the £19,000 on the cost form

Non-regulated learning aims (excluding work placements, HGV medicals and HGV certificates of competence)

Funding model	11 – tailored learning (starts from 1 August 2026)
Qualification/learning aim	Include in tailored learning claim
Learning support	Include in tailored learning claim
Learner support	Include in tailored learning claim
Excess learning support	Include in tailored learning claim
King’s Trust additional funding	Not applicable
Authorised claims	Not applicable
Exceptional learning support	Not applicable

Annex 3: Recording HEYCA funded ASF funding – Contract for Services provision

The tables below are a simple guide on how each element of funding is claimed and recorded under each of the ILR funding models.

Qualifications, units of qualifications, work placements, HGV medicals and HGV certificates of competence

Funding model	38 – adult skills fund (starts from 1 August 2026)
Qualification/learning aim	Uses adult skills fund rate (based on GLH and SSA) if FCFJ adds on the £150/£600 uplift, and holds back 20% for achievement - 20% not held back for work placements, HGV medical, or HGV certificates of competence or CSCS cards
Learning support	£150 per month for each month required as recorded on ILR
Learner support	Record on EAS
Excess learning support	Record on EAS

Funding model	38 – adult skills fund (starts from 1 August 2026)
King's Trust additional funding	Record on EAS
Authorised claims	Record on EAS
Exceptional learning support	Claim any funding above the £19,000 on the cost form

Non regulated learning aims (excluding work placements, HGV medicals and HGV certificates of competence)

Funding model	11 – tailored learning (starts from 1 August 2026)
Qualification/learning aim	N/A
Learning support	N/A
Learner support	N/A
Excess learning support	N/A
King's Trust additional funding	N/A

Funding model	11 – tailored learning (starts from 1 August 2026)
Authorised claims	N/A
Exceptional learning support	N/A