

TERMS OF REFERENCE MAYORAL-LED JOINT COMMITTEE OF THE HULL AND EAST YORKSHIRE COMBINED AUTHORITY AND THE GREATER LINCOLNSHIRE COUNTY COMBINED AUTHORITY

1. Establishment and Legal Basis

1.1 A Joint Committee ("the Committee") is established jointly by the Hull and East Yorkshire Combined Authority (HEYCA) and the Greater Lincolnshire County Combined Authority (GLCCA).

1.2 The Committee is established pursuant to sections 101 and 102 of the Local Government Act 1972 (as applied), Part 6 of the Local Democracy, Economic Development and Construction Act 2009, the Cities and Local Government Devolution Act 2016, the Levelling-Up and Regeneration Act 2023, the Hull and East Yorkshire Combined Authority Order 2025 (UK SI 113/2025), and the Greater Lincolnshire Combined County Authority Regulations 2025 (UK SI 117/2025).

1.3 The Committee is a joint committee of combined authorities and is not a separate legal entity.

1.4 The Committee shall operate in accordance with all relevant legislation, the constitutions and standing orders of the participating authorities, and these Terms of Reference.

2. Purpose

2.1 The purpose of the Committee is to provide a formal, statutory mechanism for mayoral-led collaboration on all matters covered by and relating to the development and delivery of the Humber Economic Strategy across the Hull and East Riding and Greater Lincolnshire geography.

2.2 The Committee shall enable coordinated leadership on matters of shared strategic importance that fall within 2.1 above which extend beyond the boundary of a single authority.

2.3 The core functions of the Committee are to facilitate cooperation and collaboration, in so far as it relates to executive functions of voting members on all relevant themes, including but not limited to, development and application of strategy across the Hull and East Riding and Greater Lincolnshire geographies, develop opportunities to gain greater alignment thereto and the strategic alignment

of investment across the Hull and East Riding and Greater Lincolnshire geographies.

3. Objectives

The objectives of the Committee are, always within its Purpose as defined above to:

- promote economic growth, employment and prosperity.
- align strategic transport, infrastructure and connectivity priorities.
- coordinate skills, employment, energy, and key sector specific initiatives.
- oversee the development of joint investment propositions and funding bids.
- represent shared regional interests to Government and national bodies.
- ensure transparent, accountable and lawful joint decision-making.

Specifically, the Committee shall:

- develop and recommend for consideration proposals relating to the core functions of the Committee and maintain oversight for delivery arrangements relating to such functions ensuring strategic ambitions are met; and
- act as an advocate for investment in the Hull, East Riding and Greater Lincolnshire geography; and
- align where possible recommendations relating to capital expenditure programmes where the benefits accrue across the Hull, East Riding and Greater Lincolnshire geography; and
- consider reports from national or sub-regional or sector representation bodies relevant to the Committee's Purpose and Objectives.

4. Functions and Scope

4.1 The Committee may exercise such functions as are lawfully delegated to it by the Combined Authorities and participating local authorities.

4.2 Functions may, but are not limited to, approval of joint strategies, oversight of joint programmes, coordination of cross-boundary infrastructure priorities, and endorsement of joint representations to Government.

4.3 The Committee shall not exercise any function reserved by statute or order to an individual Mayor, nor any function not expressly delegated.

4.4 All delegations shall be recorded formally, specifying scope, financial limits and duration.

5. Membership

5.1 Voting Members shall comprise:

- the Mayor of Hull and East Yorkshire
- the Mayor of Greater Lincolnshire
- one elected member, which shall be the Leader or the Deputy Leader of each of the following four local authorities:
 - Hull City Council
 - East Riding of Yorkshire Council
 - North Lincolnshire Council
 - North East Lincolnshire Council

5.2 Each authority may appoint one named substitute member.

5.3 The Committee may invite non-voting advisers or observers to attend which includes, but is not limited to, Humber Freeport Limited and Humber Energy Board.

6. Chairing and Leadership

6.1 The Committee shall be always mayoral-led.

6.2 The Chair shall be a Mayor and shall rotate annually between the two Mayors. The first Chair shall be the Mayor of Hull and East Yorkshire.

6.3 The Vice-Chair shall be the other Mayor.

7. Decision-Making

7.1 Decisions shall be taken by consensus of Mayors present.

7.2 Local authority members shall participate fully in deliberations and vote where local authority functions are engaged.

7.3 Where consensus cannot be reached, no decision shall be taken.

7.4 All decisions shall be recorded and published in accordance with access to information legislation.

8. Quorum

8.1 The quorum for meetings shall be both Mayors (or substitutes). Where local authority functions are engaged, the quorum for meetings shall be both Mayors (or substitutes) plus at least one local authority member (or substitute) from either Hull City Council or East Riding of Yorkshire Council plus at least one local authority member (or substitute) from either North Lincolnshire Council or North East Lincolnshire Council.

9. Meetings

9.1 The Committee shall meet at least four times per municipal year.

9.2 Meetings must be held in person.

9.3 Notice, agendas and minutes shall be published in accordance with statutory requirements.

10. Officers and Secretariat

10.1 Each authority shall provide appropriate officer support.

10.2 The Secretariat shall be delivered by the combined authority whose Mayor acts as Chair or otherwise be established by agreement between Mayors.

10.3 Costs shall be shared on a basis agreed by the authorities.

11. Finance and Resources

11.1 The Committee shall not incur expenditure unless authorised by all relevant authorities.

11.2 Any joint funding arrangements shall be documented in a separate agreement where required.

12. Scrutiny and Accountability

12.1 Decisions shall be subject to the overview and scrutiny arrangements of the Combined Authorities and relevant local authorities.

12.2 The Committee shall cooperate fully with scrutiny bodies.

13. Standards and Interests

13.1 Members shall comply with the Nolan Principles of Public Life and their respective Codes of Conduct.

13.2 Interests shall be declared in accordance with applicable requirements.

14. Review and Dissolution

14.1 These Terms of Reference shall be reviewed at least once every two years.

14.3 The Committee may be dissolved by mutual agreement of Mayors.