



HEY Skills Board
2.00pm on 22nd January 2026
Guildhall, Hull

Present

Jayne Adamson (Chair), Councillor Aitken, Paul Britton, Mark Burley, Andy Crossland, David Gent, Lizann Lowson, Michelle Peacock, Councillor Tock, Susan Weeks and Adrian West.

In attendance

Teresa Chalmers, Alex Codd, Rod Chambers, Sharon Gamble, Sara Fletcher, Chris Howell, Alan Menzies, Mike Ross and Adam Wilson.

Dorinda Guy (Democratic Services Officer).

Apologies

Danny Metters, Rob McNaught and Steve Skelton.

Minute No	Item	Action By/Deadline
51	DECLARATIONS OF INTEREST A. Codd and Councillor Tock declared a personal interest in item 55, insofar they were Governors for Hull Training and Adult Education and Training.	
52	MINUTES OF THE MEETING HELD ON MONDAY 18TH SEPTEMBER 2025 The Democratic Services Officer submitted, for approval, the minutes of the meeting held on 18 th September 2025. Agreed – That with the amendment of minutes 41 and 47 should read ‘The Employment and Skills Manager, Hull and East Yorkshire Business Growth and Skills Hub’, the minutes of the meeting held on 18 th September 2025 be approved as a true and correct record.	Dorinda Guy
53	HULL AND EAST YORKSHIRE COMBINED AUTHORITY (HEYCA) EMPLOYABILITY SKILLS FRAMEWORK The Employment and Skills Manager, Hull and East Yorkshire Business Growth and Skills Hub provided a briefing paper which summarised the work done by HEYCA, the Hull and East Yorkshire Local Enterprise Partnership (HEY LEP), Hull and East Yorkshire Local Skills Improvement	

	Plan (HEY LSIP) and stakeholders from the Career Aspirations Group on the development of a Hull and East Yorkshire Employability Skills Framework. The paper also sought the HEYCA Skills Board's support in taking forward the refreshed HEY Employability Skills Framework. The Board was informed – - That the framework had originally been developed and administered by the Humber LEP in response to the Humber LEP Skills Commission report in which employers concerns about employability skills had been raised. More specifically, the different terminologies used by businesses and learning and skills providers; - that the foundation of the HEY Framework was: • Self-management • Teamwork • Business and Customer Framework • Problem-Solving • Community Literacy • Application of numeracy • Application of digital technologies, and - that the initiative was a partnership endeavour and was due to the shared ownership of the concept, endorsement from the HEY LEP Employment and Skills Board was also due to be obtained. However the timing coincided with the closure of the LEP so discussion and endorsement by the Employment and Skills Boards's successor the HEYCA Skills Board was planned instead. The Board discussed the following matters – - that the Passport was flexible enough to allow input from learners and young people could disclose what was required to help, and - that the objective was to champion employability skills with local employers with the objective of increasing employers awareness of the subject. Agreed – - That the Board endorsed option 3 detailed in the Employability Skills Passport Options Discussed Paper" attached as appendix 1; - that the Board noted that consensus must be achieved between both the HEYCA Skills Board and HEY LSIP boards on the actions to be taken, and - that the joint agreement of the two boards, the Mayor of Hull and East Yorkshire will be asked to champion employability skills with	a-c. Chris Howell
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	local employers with the objective of increasing employers awareness of the subject.	
54	HORIZON SCANNING UPDATE The Employment and Skills Manager, Hull and East Yorkshire Business Growth and Skills Hub submitted a briefing paper which provided the Board with details of new and emerging policy, strategy, research or through pieces relevant to the work of the HEY Skills Board. The Board was informed – a. That the revised Statutory guidance for the development, implementation and review of Local Skills Improvement Plan (LSIP). Mayoral Strategic Authorities would be joint owners of the plans, alongside the designated employer representative bodies; b. Metro mayors and local leaders would be allocated additional funding to expand training capacity in colleges ahead of and expected 67,000 extra 16-17 years olds entering post-16 education by 2028; c. that a range of measures with £1.5 billion of investment over the next three years to support young people. This included new elements of Youth Guarantee, Growth and Skills Levy initiatives and NEET prevention, and d. that the LSIPs would be a key part of helping deliver the Government’s ambition for two thirds of young people to participate in higher level learning; either academic, technical or an apprenticeship by age 25, as set out in the Post-16 Education and Skills White Paper. The Board discussed the following matters – a. that it was fantastic that NEETS prevention was being included in the range of measure with £1.5billion of investment; b. that there were too many barriers that young people faced, partly due to schools and employers not knowing where to go for advice and information; c. the particular NEET problem that Kingston Upon Hull would be facing within the city; d. the investigation launched to establish what is behind the rise in youth inactivity and how a response should be provided from the Skills Board to the Alan Milburn Call for Evidence, after collation of comments from Board members;	

	e. that provider skills offer mapping in relation to health, etc, including specialist and employability provision by the VCSE, and f. that a briefing paper be provided around what is available from the All Age Careers Service. Agreed – a. That the Board note the contents of the briefing paper; b. that a response be collated from the Skills Board to the Alan Milburn Call for Evidence around the investigation launched to establish what is behind the rise in youth inactivity; c. that provider skills offer mapping in relation to health, etc, including specialist and employability provision by the VCSE to a future Board meeting, and d. that a briefing paper be provided around what is available from the All Age Careers Service to a future Board meeting.	b. Jayne Adamson c.-d. Chris Howell
55	SKILLS BOOTCAMP (A. Codd and Councillor Tock declared a personal interest in this item, insofar they were Governors for Hull Training and Adult Education and Training). The Head of Service and Senior Lead Business Development and Contracting, Hull Training and Adult Education submitted a briefing paper which provided an overview of the background, growth and performance of Skills Bootcamps across the Hull and East Riding region. The Board was provided with an overview of the of the Powerpoint presentation which illustrated key data and trends. As part of the devolution process, funding for Hull and East Riding Skills Bootcamps would be transitioned from the Department for Education (DfE) to HEYCA from the 01st April 2026. This would form part of HEYCA's ringfenced Adult Skills funding. The Board was informed – a. the Skills Bootcamps was launched nationally in Autumn 2020 as short, intensive training courses designed to improve skills and job prospects following the Covid-129 pandemic; b. that all milestones such as training, interview and skills all had to be met before funding was released, and	

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	c. that the dedicated project team appointed via Hull and Training and Adult Education was only on a fix term contract which ended 31st March 2026 and could not be extended due to funding. The Board discussed the following matters – a. that it be recommended to the Mayor for serious consideration, that the Skills Board would like to support going forward with the delivery of Skills Bootcamps; however understood HEYCA made the decisions. Agreed – that the Powerpoint presentation slides provided be circulated to Board Members for their information.	Sharon Gamble and Adam Wilson
56	WORK PROGRAMME The Democratic Services Officer submitted the Work Programme to update the Board on future agenda items. The Board was informed to contact the Chair of the Combined Authority Skills Board or Democratic Services Officer if they wished to have an item to be considered for the Work Programme. Agreed – a. That the Work Programme be noted, and b. that the suggested items be added to the Future Work Programme for discussion at a future meeting.	b. Dorinda Guy
57	ANY OTHER BUINSESS The Skills Board thanked Theresa Chalmers for all the work she had contributed to the Board and wished her well for the future.	