

# **Hull and East Yorkshire Combined Authority**

## **Forward Plan of Decisions**

The Forward Plan is an indication of future decisions. It is subject to continual review and may be changed in line with any revisions to the priorities and plans of the Hull and East Yorkshire Combined Authority. It is re-published on a regular basis to reflect such changes.

### **Purpose**

The Forward Plan sets out all the known decisions to be taken by the Combined Authority Board, Advisory Committees or by way of a Mayoral Decision Notice in the coming months. This makes sure that local residents, businesses and other organisations know what decisions are due to be taken and when. The Forward Plan is a live document which is updated regularly and published on the Combined Authority website (click the 'Forward Plan' button to view). At least 28 clear days' notice will be given of any key decisions to be taken (see below for meaning of "key decision") unless there are circumstances as to why this timescale is impracticable, in such cases the Authority has processes in place to ensure transparency in its decision making.

### **Commitment to Transparency**

Hull and East Yorkshire Combined Authority is committed to the benefits that transparency can bring to effective decision-making, recognising that increased transparency can have a positive impact on performance, efficiency, accountability and delivering greater value for money. The Forward Plan therefore seeks to positively enable transparency by going beyond the publication of just key decisions. For transparency, the Forward Plan sets out all key decisions and seeks to set out all non-key decisions and update reports to be considered within the Authority's formal governance arrangements.

In accordance with the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017 (as amended), at least 28 clear days' notice, excluding the day of notification and the day of decision taking, must be published on the Forward Plan of any intended key decision. In the further interests of transparency and driving greater accountability the Hull and East Yorkshire Combined Authority seeks to publish details of expected decisions at the earliest

opportunity. In circumstances where there needs to be a decision made for which it is impracticable to meet this 28 day requirement we will publish the notice as soon as possible complying with our Constitution.

Exempt information need not be included in the Forward Plan and confidential information cannot be included. There may be times when a decision has not been published in the Forward Plan 28 days in advance. This is usually because the matter is urgent, and a decision has had to be made quickly. These decisions can still be made but are subject to the exemptions set out in our Constitution in the Access to Information Rules.

### **What is a Key Decision?**

The definition of a key decision is found in law and in our Constitution. Our Constitution in Article 13: Decision-Making refers to a key decision as meaning a decision, which is likely to: (a) result in the Combined Authority or the Mayor spending or saving a significant amount, compared with the budget for the service or function the decision relates to (currently £1 million) ; or (b) have a significant effect on communities living or working in an area made up of two or more wards or electoral divisions in the Combined Authority area.

When assessing whether or not a decision is a key decision, Officers and Members must consider all the circumstances of the case. However, a decision which results in a significant amount spent or saved will not generally be a key decision if that amount is less than £1,000,000. All key decisions by law must be published on the Forward Plan.

### **Access to reports**

A report will be available to view online one week before a decision is to be taken. You are entitled to view any documents listed on the Forward Plan after publication, or obtain extracts from any documents listed, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying and postage. The simplest way to access reports is via the Combined Authority website: [Hull and East Yorkshire Combined Authority/Governance and Meetings](#), here you can visit the agenda content for all published meetings. The Forward Plan will state if any reports or appendices are likely to be exempt from publication or confidential and may therefore be discussed in private.

If you wish to make representations that a decision which is proposed to be taken in private session should instead be taken in public session, then please contact the Monitoring Officer via: [info@ca.hullandeastyorkshire.gov.uk](mailto:info@ca.hullandeastyorkshire.gov.uk) at least 5 working days before the decision is due to be taken.

### Notice of decisions

Notice of the decisions taken by the Combined Authority and its committees will be published online within three days of the meeting taking place.

### Mayoral Decision Notices and Officer Decision Notices

All Mayoral and Officer decisions that are key decisions require the completion of a Decision Notice; these will be published on our website. Any other Mayoral decision that is taken will also be published and marked that it is not a key decision. The Monitoring Officer will publish any such notice on the Forward Plan on the Combined Authority's website at least 28 clear days before the key decision is due to be taken.

### Standing Items

It can be taken that each Combined Authority meeting and formal committees will begin with Apologies, Declarations of Interest, and Minutes of Previous Meeting. Where public question time provision exists that will also be undertaken. For further enquiries regarding the Forward Plan please contact [louise.hawkins@ca.hullandeastyorkshire.gov.uk](mailto:louise.hawkins@ca.hullandeastyorkshire.gov.uk)

Ref	Title of Report	Decision	Purpose	Consultation	Statutory Consent required	Lead Member/ Decision Maker	Lead Officer	Documents relevant to decision other than report and appendices	Confidential or exempt papers?
<b>HEYCA Skills Board 21 May 2025</b>									
	Adult Skills Fund Readiness Submission	Pre-decision briefing	HEYCA is due to take on responsibility for the Adult Skills Fund by September 2026. In order to stay on track to meet this timescale, a suite of	Public consultation HEY skills framework included questions to	No	n/a	Claire Watts, ERYC	None	None

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			documentation is required to be submitted to the DfE by the end of May 2025 to demonstrate that it will have all arrangements in place to successfully operate the fund. The required documentation will be attached as appendices to the report and endorsement is sought to submit to the HEYCA Board prior to being submitted to the DfE	inform the ASF strategy.					
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**Combined Authority 28 May 2025**

1/25	Mayoral Update	Update	To allow the Mayor to update the Board following election to office.	n/a	n/a	The Mayor	Lisa Dixon, Monitoring Officer	None	None
2/25	Adult Skills Fund Readiness Submission	Key Decision	HEYCA is due to take on responsibility for the Adult Skills Fund by September 2026. In order to stay on track to meet this timescale, a suite of documentation is required to be submitted to the DfE by the end of May 2025 to demonstrate that it will have all arrangements in place to successfully	Public consultation on HEY skills framework included questions to inform the ASF strategy. Submission will have been presented to the	No	Board	Claire Watts, ERYC	None	None

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			operate the fund. The required documentation will be attached as appendices to the report and permission is sought to submit to the DfE.	Skills Board 21/05/25					
3/25	Investment Principles	Decision	To agree the principles upon which the Investment Strategy for the Combined Authority will be based.	n/a	No	Board	Alex Codd, HCC	None	None
4/25	Local Transport Funding	Key Decision	During April 2025, the Department for Transport confirmed its transport funding allocations payable to HEYCA in 2025/26. The report will highlight plans for deployment of this funding in accordance with the grant conditions.	n/a	No	Mayor and Board	Julian Neilson s73 Officer	None	None
5/25	UKSPF	Key Decision	As detailed in the UKSPF paper at the inaugural HEYCA meeting the allocation methodology for year 4 of the UK Shared prosperity Fund changed significantly. This led to an overall cut in the fund, which disproportionately impacted on the East Riding. Hull City Council saw a 19% cut to the revenue allocation, while East Riding of Yorkshire	n/a	No	Board	Julian Neilson s73 Officer	None	None

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			Council saw a 48% cut to the revenue allocation. It was agreed that East Riding of Yorkshire Council could make a request to HEYCA to top up their revenue allocation from the Mayoral Investment Fund to the level it would have received had the HEYCA total revenue allocation been apportioned on a 50:50 basis. This report makes the case for this increase to revenue funding.						
6/25	Great British Energy's Mayoral Renewables Fund	Key Decision	1. To note that the Combined Authority has worked with the Hull and East Yorkshire Business Growth and Skills Hub (HEY BGS Hub), Hull City Council (HCC), and East Riding of Yorkshire Council (ERYC) to develop and submit one primary application of up to £700k and two supplementary applications to the	Constituent Councils	No	Board	Harry Baross, HCC	None	None

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			Great British Energy Mayoral Renewables Fund; and 2. to seek authorisation to accept such funding if granted and subsequent allocation to the two Constituent Councils to carry out the relevant renewable energy regeneration projects						
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## Combined Authority AGM June 2025

7/25	Mayoral Update	Update	To allow the Mayor to update the Board	n/a	No	The Mayor	Lisa Dixon, Monitoring Officer	None	None
8/25	To note the Mayor and Combined Authority Members and Substitute Members	Update	To note the membership of the Combined Authority including Mayor and Combined Authority Members and Substitute Members	Constituent Councils	No	Board	Lisa Dixon, Monitoring Officer	None	None
9/25	Mayor's Appointment of Deputy Mayor and	Decision	Appointment of Deputy Mayor and any arrangements concerning mayoral functions	n/a	No	The Mayor	Lisa Dixon, Monitoring Officer	None	None

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	arrangements concerning Mayoral functions								
10/25	Appointment of members to Committees of the Authority (Audit and Scrutiny) and outside bodies	Decision	To consider the nominations by the constituent councils to the Audit and Scrutiny Committees of the Combined Authority and to nominate HEYCA representatives to Transport for the North	Constituent Councils	No	Board	Lisa Dixon, Monitoring Officer	None	None
11/25	Agree and note Officer Arrangements and Resourcing	Decision	To consider and agree proposals for the staffing of the Combined Authority including interim arrangements	n/a	No	Board	Mark Rogers Interim Head of Paid Service	None	None
12/25	Report on allowances from the Independent Remuneration Panel	Decision	To consider and agree a scheme of allowances for the Mayor and members of the Combined Authority following a review undertaken by the Independent Remuneration Panel	IRP	No	Board	Lisa Dixon, Monitoring Officer	None	None
13/25	To approve the Schedule of Meetings for the municipal year	Decision	To consider and approve the Schedule of Meetings for the municipal year	n/a	No	Board	Lisa Dixon, Monitoring Officer	None	None

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## Combined Authority 25 July 2025

14/25	Mayoral Update	Update	To allow the Mayor to update the Board	n/a	No	The Mayor	Jayne La Grua, Monitoring Officer	None	None
15/25	Allocation of Portfolios for 2025/26	Decision	To agree the allocation of portfolios for 2025/26	n/a	No	The Mayor	Jayne La Grua, Monitoring Officer	None	None
16/25	Appointment of Chairs to Committees	Decision	To agree the appointment of the Chairs of the Overview and Scrutiny Committee and the Audit Committee	n/a	No	The Mayor	Jayne La Grua, Monitoring Officer	None	None
16/25	Consultation on the Yorkshire Wolds Area of Outstanding Natural Beauty	Decision	Response to the Consultation on the Yorkshire Wolds Area of Outstanding Natural Beauty	n/a	No	The Mayor	Mark Rogers. Interim Chief Executive	None	None
17/25	Appointment of a Service Provider to Develop the pay and Grading Framework	Decision	To appoint a service provider to develop the pay and grading framework for the Combined Authority.	n/a	No	The Mayor	Mark Rogers. Interim Chief Executive	None	None