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Hull and East Yorkshire Combined AuthorityAnnual General Meeting26 June 2025Aura, Bridgehead Business Park, HesslePRESENT -

Mayor Luke Campbell, Councillors Handley, Dad, Ross and Tucker, L. Hammond (Deputy Humberside Police and Crime Commissioner) (substituting for J. Evison), J. Adamson (HEY Skills Board Chair) and J. Speedy (HEY Business Board Chair).

IN ATTENDANCE -

M. Rogers (Interim Head of Paid Service), I. Anderson (Deputy Interim Monitoring Officer), J. La Grua (Strategic Governance and Legal Consultant), J. Neilson (Interim Section 73 Officer) and L. Hawkins (Democratic Services Officer).

APOLOGIES -

Jonathan Evison (Police and Crime Commissioner).

Minute No.	Description/Decision	Action By/Deadline
PROCEDURAL ITEMS		
1.	DECLARATIONS OF INTEREST L. Hammond declared an interest in the items that follow below insofar as he was a Councillor in the East Riding of Yorkshire. Mayor Campbell declared a pecuniary interest in minute 12 insofar as the allowance which the Mayor for Hull and East Yorkshire would receive was to be considered. He did not speak or vote on the matter.	
2.	MINUTES OF THE HULL AND EAST YORKSHIRE COMBINED AUTHORITY EXECUTIVE BOARD MEETING HELD ON 28TH MAY 2025 Agreed – that the minutes of the Hull and East Yorkshire Combined Authority Executive Board held	

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	on 28 th May 2025 be approved as a true and correct record.	
3.	<p>ANNOUNCEMENTS FROM THE MAYOR</p> <p>The Mayor informed the Board that –</p> <ol style="list-style-type: none"> i. It had been a busy month for him and the small HEYCA team. Officers had been progressing work on the decisions taken at the last Board meeting which had included the Readiness Submission produced for government as part of route to securing the Adult Skills Fund budget locally next year; ii. Work was taking place at pace on the Prosperity Strategy; progressing various key documents needed to secure devolved budgets and powers which included <ul style="list-style-type: none"> • Local Growth Plan - first draft in September 2025 • Local Transport Strategy – this would be in place by March 2026 • Investment Framework – in development iii. Significant progress had been made in various areas of the Transport role; iv. Improving connectivity within the region and to other parts of the country was a priority; v. He had met Stagecoach and East Yorkshire Buses senior leadership teams and better reporting and data-sharing had been developed so we could see their performance clearly and hold them to account; vi. For the first time we have local KPIs agreed and monitoring in place for our specific routes with Northern Rail; vii. In the Spending Review we were awarded the first multi-year settlement for transport 	

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	<p>– around £100m over four years. However, that's clearly not enough for the significant improvements needed to unlock the potential of the area;</p> <p>viii. His ambition was for quicker journeys and extending electrification of rail lines to Hull and East Yorkshire. This would allow us to join-up our massive development opportunities including the Freeport which could become a gateway to the north for international trade and freight;</p> <p>ix. The Authority had been stepping up its work to lobby government for fairer funding for the region;</p> <p>x. He attended his first Transport for the North (TfN) Board meeting and made the case for Northern Powerhouse Rail extending electrification beyond York to our area as soon as possible and he would continue working on this;</p> <p>xi. The Authority had been working hard to lobby the government to intervene to save thousands of jobs in the bioethanol industry which would be affected by the closure of the Vivergo plant;</p> <p>xii. He had joined other bodies to campaign against a clause in the US-UK Trade Deal which specifically removed tariffs on imported bioethanol to a level that would allow cheap imports from overseas to flood the entire UK market. This would mean the loss of jobs at Vivergo and many farms, including in East Yorkshire, which supply wheat to the industry. The Authority had written to the Prime Minister twice demanding urgent action;</p> <p>xiii. The Authority has written to Government in support of the two neighbouring areas – York and North Yorkshire, and North Lincolnshire – in becoming AI Growth Zones;</p>	
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	<p>xiv. The Authority had responded to both the Spending Review and the Industrial Strategy – identifying the key sectors such as Advanced Manufacturing, MedTech, New Energy and of course our Freeport which can grow at massive scale with Government support;</p> <p>xv. He had also been making the case for support to get the 5,000 homes underway on brownfield sites that were ready. The people of Hull and East Yorkshire need quality housing. This was one of his priorities. He had spoken at the UK's largest housing conference on this;</p> <p>xvi. We have very quickly forged strong partnerships where we can work together on issues and make sure Hull and East Yorkshire gets the voice it deserves;</p> <p>xvii. He would be signing the White Rose Agreement with the other Yorkshire Mayors soon;</p> <p>xviii. He had always said he would put place and people ahead of politics and he was building a Combined Authority that would do exactly that;</p> <p>xix. He had been speaking to the Council Leaders and their Deputies about how they can support him with the Authority's ambitions for the area by leading portfolios; and</p> <p>xx. He was also keen to take forward reviews of the Skills and Business Advisory Boards, which members of those two Boards were expecting, and a report would be brought forward on this at a future meeting.</p> <p>Agreed – that the Mayor's Announcements be noted.</p>	
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4.	<p>PUBLIC QUESTIONS</p> <p>The Democratic Services Officer informed the Board that the following public question had been received from Mr Philip Morris –</p> <p>“Has the Board actively considered the voices of young people as key stakeholders in its decision-making processes, and would it be open to establishing a Young People's Advisory Board to ensure local young people have a structured opportunity to influence and shape the Board's work moving forward?”</p> <p>The Mayor gave the following response -</p> <p>“I have always said that young people will be a massive priority for me. I will be doing lots of talks in secondary schools and will be looking at what skills are needed. I want to inspire young people.</p> <p>I want to look into apprenticeships and how we can increase the number of young people who complete their apprenticeship.</p> <p>I want to be involved in helping communities which includes providing food banks and school uniforms for families who are in need.</p> <p>The Authority is not currently setting up a separate advisory board for young people.”</p>										
5.	<p>TO NOTE THE MAYOR AND OTHER COMBINED AUTHORITY MEMBERS AND APPOINT THE CO-OPTES AND SUBSTITUTE MEMBER</p> <p>The Deputy Interim Monitoring Officer confirmed the following appointments to the Hull and East Yorkshire Combined Authority –</p> <table border="1" data-bbox="363 1697 1038 1951"> <thead> <tr> <th></th><th>Member</th><th>Deputy</th></tr> </thead> <tbody> <tr> <td>Mayor</td><td>Luke Campbell</td><td></td></tr> <tr> <td>Hull City Council</td><td>Cllr Mike Ross</td><td>Cllr Mark Ieronimo</td></tr> </tbody> </table>		Member	Deputy	Mayor	Luke Campbell		Hull City Council	Cllr Mike Ross	Cllr Mark Ieronimo	
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6.	<p>ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE</p> <p>The Interim Chief Executive and Head of Paid Service explained that he did not have any announcements for the meeting.</p>																			
7.	<p>APPOINTMENT OF COMMITTEES OF THE AUTHORITY</p> <p>The Interim Monitoring Officer submitted a report which enabled the Combined Authority to determine the Committee structure it required to manage its business in the 2025/26 municipal year.</p>																			

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	<p>The Deputy Interim Monitoring Officer confirmed that the Authority was required to establish an Overview and Scrutiny Committee and an Audit and Governance Committee; the appendix to the report set out the proportionality for each committee from the constituent authorities, and the nominations, from the Constituent Authorities, to both committees were set out within the report.</p> <p>Agreed –</p> <ul style="list-style-type: none"> a. That the Mayor and other members of the Authority, those designated as Lead Member (in respect of each constituent council), named substitutes and co-optees: <ul style="list-style-type: none"> i. the Humberside Police and Crime Commissioner as a Non-Constituent Member of the Authority; ii. the Chair of the Hull and East Yorkshire Skills Board and the Chair of the Hull and East Yorkshire Business Board as Associate Members of the Authority <p>are noted and agreed as the properly constituted Hull and East Yorkshire Combined Authority and that the Humberside Police and Crime Commissioner and the Chairs of the Hull and East Yorkshire Skills and Business Boards are requested to each nominate a named substitute to act as a Combined Authority Member in their absence;</p> <ul style="list-style-type: none"> b. That the Committees identified at Appendix 1 are appointed with the composition (number of seats) as detailed; c. That the allocation of seats, in order to achieve the required political balance, as detailed in Appendix 1 is approved; and d. That, having received nominations to the Committees from the Constituent Councils, those nominations are approved and the seats filled accordingly, and to appoint to the role of Chair for each committee. 	<p>(a-d) Interim Monitoring Officer</p>
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	<p><u>Reasons for Recommendations</u></p> <ul style="list-style-type: none"> • The Combined Authority is required to establish at least one Overview and Scrutiny Committee and an Audit and Governance Committee. • The composition of the Combined Authority's Executive arrangements is established by the Hull and East Yorkshire Combined Authority Order 2025 and it is a matter for the Constituent Councils to determine who will occupy those roles. The Combined Authority's Constitution requires it to note the appointments. • The Combined Authorities (Overview and Scrutiny, Access to Information and Audit Committees) Order 2017 lays out the requirements for political balance of the Combined Authority's Committees: the allocation of seats has been determined in accordance with the requirements of this Order and the principles set out within the Local Government and Housing Act 1989. • The Authority is required to have at least one Overview and Scrutiny Committee and an Audit and Governance Committee: appointment of the Constituent Councils' nominations to those seats ensures that those committees can function. 	
8.	<p>TO AGREE AND NOTE COMBINED AUTHORITY OFFICER ARRANGEMENTS - OPERATING MODEL AND RESOURCING</p> <p>At this point the Strategic Governance and Legal Consultant left the meeting.</p> <p>The Interim Chief Executive submitted a report which provided the Board with a summary of the key proposals within the high-level operating model for the Hull and East Yorkshire Combined Authority</p>	

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	<p>(HEYCA) covering operating model principles, the functional model, current interim structure and Pay and Grading Framework progress.</p> <p>The Board was informed that the organisation was developing at pace; that the proposed operating model had been designed against a set of principles which were set out at appendix 1 of the report; that the Combined Authority would need to be clear about the functions it would carry out; that the Authority needed a pay and grading structure to facilitate the recruitment of staff; that the report proposed the transfer of the Monitoring Officer role; that the Authority was required to have a Data Protection Officer; that a report would be submitted to a future meeting to address the changes which would be required to the establishment budget.</p> <p>A discussion took place around the procurement process and appointment of a service provider who would develop the pay and grading framework. Members requested that the decision to appoint a provider was taken by the Board rather than being delegated to officers.</p> <p>The Deputy Interim Monitoring explained that the Board could delegate the initiation of the procurement process to the relevant officers and the decision to appoint could be taken at a meeting of the Board; it was not expected that this approach would cause any delays to the process; that an established procurement framework could be used, and that the Authority had an agreement in place with Hull City Council to provide legal services which included procurement.</p> <p>Agreed –</p> <p>That the Board –</p> <ol style="list-style-type: none"> Notes the content of this paper, and the progress made on the design of the high-level operating model; Supports the proposed operating model principles; Notes the current interim staffing arrangements; 	<p>(a-g) Interim Chief Executive/ Interim Monitoring Officer/Interim Section 73 Officer</p>
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	<p>d. Approves the appointment of Jayne La Grua as Interim Statutory Monitoring Officer and Senior Information Risk Owner pending recruitment to the permanent role;</p> <p>e. Approves the appointment to the statutory post of Data Protection Officer on an interim basis;</p> <p>f. Approves the commencement of the process, including establishment of HEYCA's Employment Panel, to appoint a permanent Chief Executive; and</p> <p>g. Authorises the Interim Chief Executive, in consultation with the Interim Monitoring Officer and Section 73 Officer, to initiate the procurement of a suitable service provider to develop the pay and grading framework with the decision to appoint the contractor to be taken at a future meeting of the Board.</p> <p><u>Reasons for Recommendations</u></p> <ul style="list-style-type: none"> • HEYCA is a sovereign body within the region and therefore requires establishing itself as a well-designed organisation that can employ colleagues. This includes the creation of the operating model - how the organisation will function, and the accompanying systems needed, for example a Pay and Grading Framework. • The operating model principles have been developed in conjunction with colleagues involved in the establishment of the combined authority from both Hull City Council and East Riding of Yorkshire Council, as well as through the support of a Senior Operating Model Design Group, which includes the Chief Executives. • HEYCA requires capability and dedicated capacity to enable the organisation to support the mayor and the wider authority to deliver, at pace, on its agreed priorities. Work is ongoing within the organisation to be prepared and ready to recruit colleagues on 	
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	<p>a permanent basis. In the meantime, interim and agency workers have been contracted to support delivery. The design of the 'right sized' structure is in progress as well as recognising that some functions are being supplied via Service Level Agreements with the constituent councils, but not all services are able to be supplied. For example, the Pay and Grading Framework in each Council can only, contractually, be used for the council's own roles.</p> <ul style="list-style-type: none"> • The current Monitoring Officer (MO) for HEYCA is currently the MO for Hull City Council. It is not feasible for this arrangement to continue, based on potential conflict of interest and the volume of work required in both organisations. Therefore, with the support of the current MO, an interim is proposed to be appointed pending recruitment to the permanent role. • Now that the Mayor is in place following election in May, it is appropriate to commence the recruitment to the permanent role of Chief Executive and Head of Paid Service. <p>At this point the Strategic Governance and Legal Consultant returned to the meeting.</p>	
9.	<p>TO APPROVE ANY CONSTITUTIONAL DOCUMENTS NOT CONSIDERED UNDER ANY OTHER ITEM</p> <p>The Deputy Interim Monitoring Officer confirmed that there were no documents to consider.</p>	
10.	<p>APPOINTMENT TO OUTSIDE ORGANISATIONS</p> <p>The Interim Monitoring Officer submitted a report which presented to the Combined Authority the Outside Bodies to which appointments were made on an annual basis.</p> <p>The Deputy Interim Monitoring Officer explained that the Board would produce a Scheme of Delegation</p>	

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	<p>and vacancies to outside bodies would be filled in accordance with that scheme.</p> <p>Agreed – that the report be noted.</p> <p><u>Reasons for Recommendations</u> To ensure that the Combined Authority is fulfilling its obligation to appoint members to organisations which require appointees.</p>	
11.	<p>INDEPENDENT REMUNERATION PANEL ALLOWANCES REPORT</p> <p>(Mayor Campbell declared a pecuniary interest in the item that follows below insofar as the allowance which was to be received by the Mayor for Hull and East Riding was to be discussed. He did not speak or vote on the matter.)</p> <p>At this point Mayor Campbell left the meeting.</p> <p>The Interim Monitoring Officer submitted a report which presented the recommendations of the Independent Remuneration Panel (IRP) in relation to the development of the Authority's Allowance Scheme.</p> <p>The Deputy Interim Monitoring Officer explained that the report set out the allowances for the Mayor, the Chair of the Overview and Scrutiny Committee, Chair of the Audit Committee, the members of both committees, and the independent member of the Audit Committee.</p> <p>It was confirmed that the reasons for the recommendations of the IRP were clearly set out within its report.</p> <p>Agreed –</p> <p>a. That the Combined Authority adopts the recommendations contained within the Independent Remuneration Panel's Report</p>	(a-c) Interim Monitoring Officer

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	<ul style="list-style-type: none"> • That the allowance paid to the Hull and East Yorkshire Mayor should be set at £72,000. • That no allowance should be set for the Deputy Mayor. • That the Chair of Audit allowance should be set at £7,000. • That the Independent Member of Audit's allowance should be set at £250 per meeting. • That the Scrutiny Chair Allowance should be set at £10,485. • That other Members of the Scrutiny and Audit Committees should receive an allowance of £1,000. • That the following arrangements be made in respect of mileage and subsistence: <ul style="list-style-type: none"> ○ Mileage rates – should be paid at the same as the HMRC rate ○ Subsistence allowance rates be set at: <ul style="list-style-type: none"> - Breakfast £9.67 - Lunch £13.28 - Tea £25.86 ○ Travel and accommodation paid at cost in line with agreed scheme. • No indexation should be set, and the allowances should be reviewed prior to 2026/27 scheme. <p>b. That the Members' Allowances Scheme take effect from the date of this meeting; and</p> <p>c. That the members of the Panel be thanked for their work.</p> <p><u>Reasons for Recommendations</u></p> <ul style="list-style-type: none"> • The Panel has carried out extensive benchmarking, has spoken to relevant individuals and reviewed all other Combined Authority IRP Reports prior to submitting its report attached at Appendix 	
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	<p>1. In submitting the report, the Panel felt that the recommendations met the needs of the newly established Hull and East Yorkshire Combined Authority whilst balancing the need to protect the public purse.</p> <ul style="list-style-type: none"> • As required by the Regulations a notice has been published in the Hull Daily Mail and on the Combined Authority's website, which states that the Combined Authority has received recommendations from an IRP and describes the main features of the Panel's recommendations. <p>At this point Mayor Campbell returned to the meeting.</p>	
12.	<p>COMBINED AUTHORITY MEETING SCHEDULE 2025/26</p> <p>The Interim Monitoring Officer submitted a report which proposed a schedule of meetings for the 2025/26 Municipal Year as required by the Hull and East Yorkshire Combined Authority Constitution.</p> <p>Agreed - that the Combined Authority approves the dates and time of the ordinary meetings and committee meetings of the Combined Authority for the municipal year 2025/26 in accordance with the attached schedule (Appendix1).</p>	